

It is called the General Data Protection Regulation or **GDPR** for short. The regulatory body is the Information Commission Office (0303 1231113). Any breaches must be advised within 72 hours.

The Family Voice Steering Group has responsibility for how data is collected, stored and processed. Under this law the SG are known as **the Data Controllers** - and if the forum asks anyone to work on Family Voice data, such as a survey analysis, they are **Data Processors** and there needs to be a written agreement.

The overall intention of the new law is to *not to cause harm to individuals* and there are eight rights for individuals

1. The **right to be informed** – to be told what data about them is being used, why and for what purpose;
2. The **right of access** – the right to be allowed to see what data is held on them if they request it; (no fee payable)
3. The **right of rectification** – if the data is wrong, the right to have it corrected
4. The **right to erasure** – to demand the erasing all data on them if they withdraw their consent to processing.
5. The **right to restrict processing** – they can demand that organisations stop using their data unless they have a legitimate legal basis for continuing to do so;
6. The **right to data portability** – they can decide to move their data to another processor and organisations have to provide them with all their data;
7. The **right to object** – to use of their data and organisations must stop using it unless they have an overriding legitimate reason to continue;
8. **Rights in relation to automated decision-making** or profiling – they can demand that automated decisions about them are reviewed by a human.

Our response/actions

- Update DATA PROTECTION policy in light of new legislation -need to add a Privacy Policy – to include Consent (must have active consent not just by default).
- Review how we asked for consent previously (on membership forms?)
- Update website
- Be helpful if one person keeps up to date/leads on Data Protection
- Have a simple written agreement with anyone who processes data on behalf of the Forum
- Consider accessing training -via Voluntary Sector?

NB There is a webinar on the CONTACT website under parent participation - resources. Also Contact have negotiated with **Advising Communities** who delivered the webinar that there is free sign up/membership for parent carer forums – access to resources and advice. www.advisingcommunities.org.uk